

Application Checklist

(Please ensure that this checklist accompanies your application)

- Completed and signed application forms (Using blackpen & initialed on each page)
- Completed and signed *Parent Acknowledgement*
- Completed and signed *Learner Acknowledgement*
- Completed and signed *Indemnity Form*
- Completed and signed *Code of Conduct*
- Completed and signed *Undertaking by Parents*
- Completed and signed *TPN consent clause*
- Completed and signed *Media Consent Form*
- Applicant's Birth Certificate
- Applicant's Clinic Card
- Both parents'/guardian's Identity Documents
- Most recent Salary Slip/3 Months' Bank Statements of person/s responsible for payment of school fees account to confirm ability to pay school fees.
- Proof of Residence (preferably a utility bill)
- Copies of most recent assessments done by educational psychologists, speech therapists and occupational therapists.
- Applicant's most recent Progress Report
- Referral Letter (completed and returned by previous/current school)
- Proof of payment of application fee (R350)
- Visit to school for up to 5 days (arranged by EduVu Remedial Academy after submitting full application)

Upon Acceptance:

- Upon formal acceptance into our school (informed via email), a once-off enrolment fee of **R 2 000** must be paid to EduVu Remedial Academy and must be paid strictly within 30 days of receiving formal acceptance to secure your child's placement. **PLEASE DO NOT PAY THE ENROLMENT FEE PREMATURELY.**
- This **enrolment fee** is **compulsory** and **non-refundable**.
- The full enrolment fee will be forfeited if the learner is enrolled but does not turn up.
- On completion of this application form the parents/guardian/custodian take full responsibility for the payment of school fees and are aware they may be held liable for all legal costs associated in collecting overdue fees.
- The completion of this application serves as evidence that the parent/ guardian/custodian understands that the school fees should be paid monthly in advance by the 3rd day of each month. A penalty of **R150** will be levied on late payments.
- School fees are paid monthly for 12 months - January 2026 to (and including) December 2026.
- If annual school fees (full amount payable for 12 months) are paid in full, strictly by the 31st of January 2026, a 5% discount will apply on the annual fees. Should the child leave the school prior to the completion of the 12-month period, then the discount applied for the previous months will be forfeited, and the full monthly school fee will be applied retrospectively, and the balance refunded to the parent.

- If for any reason, the parent/s decide not to enrol their child for the following school year, all school fees are due in full by the end of October.

Monthly payments are strictly due by the 3rd of each month. Non-payment of school fees will result in your child not receiving further tuition until your account is up to date. EduVu Remedial Academy is an independent private business and is not subsidised by the Department of Education. We therefore rely on school fees for the running of our school.

Please make sure you collect your child on time from aftercare in the afternoons or a **penalty of R100 per 10 minutes** will be payable on the day.

Aftercare fees are calculated **annually** and are to be paid for all 12 months of the year, even during school holidays when school and aftercare is closed.

Aftercare is excluded from school fees and invoiced separately.

School Fees Include:

- Individual learning plan
- Music Minds cognitive development program once a week (Compulsory R110pm)
- 4 assessments of two weeks per year
- Amanuensis included reader, scribe, extra time, prompt, completing assessment on computer
- Small classes - Maximum of 10 students
- One-on-one reading program daily
- Themed Art program every Wednesday
- Physical Education program every Friday
- Parent feedback 4 times per year. Photos and information sent weekly.
- 4x Term planners which include but are not limited to: Special days, end of term parties, Entrepreneurs Day, Spring Day, Literacy Day and Photo Day.

Important:

- Stationery packs are strictly to be bought from EduVu on acceptance and paid with enrolment fee.
- Stationery/Renewal fee to be paid yearly in October which includes: accounting fee, personalized diary, stationery, plasters, tissues, laminating, art supplies for the year, book covers, emergency panic assist, paper, clay and counters. Renewal fee for 2026 is **R2690 for ECD and Grade R** and **R2390 for Grade 1-9**
- Proof of curriculum books paid **before** learner is to start school. If there is damage or loss of a textbook parent is responsible for replacing the textbook.
- Tax credit can be received by parents on fees paid to school (see ITR-DD tax form).
- Please be advised that the annual school fees will increase by 10% effective on the 1st of January each year.

| | |
|--|---|
| ECD | <p>Fee Breakdown for ECD</p> <ul style="list-style-type: none"> * Once-off Application Fee: R350 * Once-off Enrolment Fee: R2 000 (non-refundable, payable upon acceptance) <p>Monthly Fees:</p> <ul style="list-style-type: none"> * School Fees: R4400 (12 months) - R52 800 per year * Robotics (compulsory): R210 (12 months) - R2520 per year * Music Minds (compulsory): R110 (12 months) - R1320 per year * Assessment, resources and printing fee: R208 per month(11 month payment structure) <p>Annual / Additional Fees:</p> <ul style="list-style-type: none"> * Stationery & Renewal Fee: <ul style="list-style-type: none"> - Grade R: R2 690 * Textbook Deposit (Grade R): R1 000 (payable before 1 November) |
| JUNIORS | <p>Fee Breakdown for Juniors</p> <ul style="list-style-type: none"> * Once-off Application Fee: R350 * Once-off Enrolment Fee: R2 000 (non-refundable, payable upon acceptance) <p>Monthly Fees:</p> <ul style="list-style-type: none"> * School Fees: R4400 (12 months) - R52 800 per year * Robotics (compulsory): R210 (12 months) - R2520 per year * Music Minds (compulsory): R110 (12 months) - R1320 per year * Assessment, resources and printing fee: R400 per month(11 month payment structure) <p>Annual / Additional Fees:</p> <ul style="list-style-type: none"> * Stationery & Renewal Fee: <ul style="list-style-type: none"> - Grade 1 – 3: R2390 * Textbook Deposit (Grades 1 - 3): R1 500 (payable before 1 November) |
| SENIORS | <p>Fee Breakdown for Seniors</p> <ul style="list-style-type: none"> * Once-off Application Fee: R350 * Once-off Enrolment Fee: R2 000 (non-refundable, payable upon acceptance) <p>Monthly Fees Grade 4-6:</p> <ul style="list-style-type: none"> * School Fees: R4 400 (12 months) - R52 800 per year * Robotics (compulsory): R210 (12 months) - R2520 per year * Assessment, resources and printing fee: R645 per month(11 month payment structure) <p>Monthly Fees Grade 7-9:</p> <ul style="list-style-type: none"> * School Fees: R4400 (12 months) - R52 800 per year * Robotics (compulsory): R210 (12 months) - R2520 per year * Assessment, resources and printing fee: R791 per month(11 month payment structure) |
| Aftercare Internal Student - R1250 Per month 12 Month payment structure | Aftercare External Student - R1680 Per month 12 Month payment structure |

APPLICATION FORM

Learner Information: *(As reflected on I.D./Birth Certificate)*

Surname: _____

First Name(s) in full: _____

Nickname (if applicable): _____

Male/Female: _____

Date of Birth (dd/mm/yyyy): _____

Country of Birth/Citizenship: _____

Race/Nationality: _____

Home Language: _____

Religion: _____

Learner's Address: _____

Present Grade: _____

Grade Applying for: _____

Year: _____

Language of Instruction and Learning: _____

Previous School (Name, address, telephone, and fax number):

Educational Psychologist: _____

Speech Therapist: _____

Occupational Therapist: _____

| Intervention Services Rendered (e.g., academic, emotional, behaviour, learning, vision, communication, etc.) | | |
|--|--------------|-----------------------------------|
| Year (MM/YY) | Area of Need | Service and intervention received |
| | | |
| | | |
| | | |
| | | |

| Personality (Mark personality traits with an X) | | | |
|---|-----------------------|--|--|
| | Obedient | | Aggressive |
| | Disobedient | | Patient |
| | Hard-headed | | Irritable |
| | Independent | | Selfish |
| | Dependent | | Selfless |
| | Shy | | Loving |
| | Withdrawn | | Seeks attention |
| | Outspoken | | Does not seek attention / Distant |
| | Friendly | | Helpful |
| | Bad tempered | | Responds well to instructions and reprimands |
| | Confidence level high | | Does not respond well do instructions and reprimands |
| | Confidence level low | | |

Please Note:

- EduVu Remedial Academy retains the right to request that a child leave the school due to excessive aggressive or disruptive behaviour that might affect the wellbeing of other children.
- The personal information provided by client/applicant will be used and processed as is necessary to carry out actions and functions for the conclusion or performance of the agreement entered between the parties. The personal information will be provided to all relevant third parties should it be required while conducting business for this specific purpose.
- The confines of this agreement will not be over-stepped, and the documentation collected and/or personal information given will not be used for any other purpose other than that of the performance of the agreement unless otherwise required by law or prior authorisation obtained.

POPIA Compliance Clause for School Contract

1. Collection and Use of Personal Information

The school collects, stores, and processes personal information of learners, parents/guardians, and staff solely for purposes related to the administration of the school, the learner’s education, and to comply with legal obligations.

2. Consent

By signing this contract, the parent/guardian consents to the school processing personal information (including but not limited to the learner’s name, identity number, contact details, academic records, medical information, and photographs) for legitimate educational, administrative, and communication purposes.

3. Confidentiality and Security

The school will take all reasonable steps to ensure the security, integrity, and confidentiality of personal information in its possession to protect against loss, damage, unauthorized access, or unlawful processing.

4. Sharing of Information

The school may share personal information with third parties such as service providers, regulatory authorities, or other educational institutions where required by law, for

educational purposes, or with prior consent.

5. Right to Access and Correct Information

Parents/guardians have the right to request access to and correction of personal information held by the school. Such requests must be made in writing and will be processed in accordance with the POPI Act.

6. Data Retention

The school will retain personal information only for as long as necessary to fulfill the purposes for which it was collected or as required by law.

7. Objection to Processing

Parents/guardians may object to the processing of personal information by the school, subject to the school's legal rights and obligations.

Signature of Parent/Guardian

Family Information:

| | Mother | Father |
|---|-------------------------|-------------------------|
| Surname: | | |
| First Name: | | |
| I.D./Passport: | | |
| Home Address: (No./Street/ Area/City/Code) | <hr/> <hr/> <hr/> <hr/> | <hr/> <hr/> <hr/> <hr/> |
| Postal Address: | | |
| Home Tel No: | | |
| Cell Phone No: | | |
| Work No: | | |
| E-mail address: | | |
| Occupation: | | |
| Employer/Company: | | |
| Employer's/Company's Address: | | |
| Employer's Tel No: | | |

Where did you hear about us? _____

Preferred parent / guardian to receive communication: _____

Preferred email address to receive communication: _____

Who is the learner living with? Both Parents / Father / Mother / Guardian / Custodian

Marital status of parents: Married / Divorced / Widowed / Single Parent / Judicially Separated / Living Together

Number of children in family (Including applicant): _____

Contact details in case of an emergency:

| Name & Surname: | Relationship to learner: | Cell number: |
|-----------------|--------------------------|--------------|
| | | |

Medical Information:

(Please fill in as much information as possible. Please provide a copy of Medical Aid card)

Medical Aid Name & Plan: _____

Medical Aid Number: _____

Name of Principal Member: _____

ID no. of Principal Member: _____

Doctor's Name: _____

Doctor's Tel. No: _____

Medical Conditions (Please be specific e.g. asthma, diabetes, haemophilia, ADD/ADHD)

What medication and dosage is the learner currently taking?

Does the learner have food allergies, drug allergies or insect bite allergies?

Does the learner wear a medical alert bracelet? Yes/No

If yes, what for? _____

Has the learner at any time experienced anaphylaxis (please be specific)?

(If so, you need to supply the school with an adrenalin injection, which we have to keep in the fridge.)

I will/will not supply the school with an injection. I indemnify/do not indemnify the school when this injection is used in an emergency. (Please circle/cross out)

What must we, as a school, do in case of an allergy-related emergency?

Any complications during pregnancy and birth and/or any medical history we should be aware of:

Parent Acknowledgement:

I, _____ parent of _____ hereby acknowledge the different nature of a remedial school to that of an ordinary mainstream school.

I therefore accept that I will need to remain in contact with the teachers, by attending any interviews or meetings that are deemed necessary and scheduled by educators and/or the principal.

I also agree to give my complete co-operation in terms of recommendations by the educational psychologist and/or other therapists, the remedial program, reading, studying and homework supervision.

I will attend parent evenings/days, and I will keep the school updated whenever new assessments are done.

I acknowledge that if I do not meet this commitment, the school will be under no obligation to continue its attempts to remediate my child.

I will try my best to support all fundraising initiatives as I am aware that it will be to the benefit of my child.

I understand that all learners enter EduVu Remedial Academy on a 1-year (12 months) probation/trial period.

Dated: On this _____ day of _____ 20____.

Signature of Parent/Guardian

Learner Acknowledgement:

I, _____ acknowledge the different nature of a remedial school to that of an ordinary mainstream school.

I also agree to give my complete co-operation in terms of the remedial programme, writing down my homework, reading every day, studying for tests and exams, doing projects/ assignments and my daily homework.

I promise to respect and fully co-operate with my educators and Principal. I promise to abide by all the school's rules and uphold and honour the name of my school.

I understand that if I fail to follow the rules I may be disciplined according to the severity of the offence.

I will try my best to support fundraising initiatives as I will benefit from the assets and resources bought with these funds.

I understand that I am at EduVu Remedial Academy on a 1-year (12 months) probation/trial period and that it is my responsibility to work hard and try my best during this time.

Dated: On this _____ day of _____ 20_____.

Signature of Learner

Signature of Parent/ Guardian



Indemnity Form

I, _____ parent of _____

give permission/do not give permission

for my child to play outside (on the playground within the school premises) during break. This takes place during the first and second break, weather permitting.

I indemnify the school, should any accident occur while on the school premises. A teacher or teacher's assistant will supervise the children and will be always present. Furthermore, the parents indemnify the school, teacher/s, and anyone employed, or any other person or entity associated with the school, in respect of any injury sustained/ damages suffered/ death of/ loss caused to the parent/s, child or their property arising from any negligent act on or around the premises of the school including excursions and visits to places of interest. This indemnity shall be operative against any third person suffering damage consequent upon such injury, damage or death.

Parent/ Guardian 1: _____ (name in full)

Signed at _____ on this ____ day of _____ 20____.

Signature: _____

As witness: *For and on behalf of the parent*

(Signature)

For and on behalf of the school _____ (name in full)

Signed at _____ on this ____ day of _____ 20____.

Signature: _____



Undertaking by Parents:

I/We _____ (Full names of parent/s),

the parent/s of _____ (Full name of child)

undertake the following:

- To ensure that my child attends school regularly and to inform the educators promptly (via letter/email/phone call) should the child be unable to attend school. Non-attendance at school for a period of more than 2 days will require the production of an official doctor's certificate.
- To accept liability for any damage to or loss of school property caused by my child.
- To indemnify the school, its employees and officials against any injury, damage or loss caused to any person on account of the conduct of the child.
- To ensure that my child adheres to the school's Code of Conduct.
- To understand and confirm that the principal or any person duly authorized will act as *loco parentis* in any matter and at any time during which I/we have entrusted our child to the care of the school.
- The school is indemnified, should they seek medical help for the child in an emergency.
- Please make sure you collect your child on time or a penalty of **R100** per 10 minutes will be payable on the day.
- Fully understand the financial obligations as set out in the application. I will honour my monthly obligations, and we will give 3 months' written calendar notice should we decide to send our child to another school.
- School fees will be reviewed annually.
- It remains the responsibility of the parent to purchase the learning program as well as stationery.

Father/ Guardian/ Custodian

Name Signature Date

Mother/ Guardian/ Custodian

Name Signature Date

Person Responsible for Fees:

| | |
|--|--|
| Surname: | |
| First Name: | |
| I.D./Passport: | |
| Home Address: (No./Street/Area/ City/Code) | |
| Postal Address: | |
| Home Tel No: | |
| Cell phone No: | |
| Work No: | |
| E-mail Address: | |
| Occupation: | |
| Employer/Company: | |
| Employer's/ Company's Address: | |
| Employer's Tel No: | |
| I hereby declare that the information on this form is correct. I fully understand the financial obligations as set out in the application. I will honour my monthly obligations. I further understand that failure to do may result in late payment penalty fees & that I may be held liable for any legal costs associated in recovering overdue accounts. | |
| Signed (Parent/Guardian): | |
| Date: | |

CONSENT CLAUSE:
Application Form and/or Contractual Agreement

The consumer/debtor consents to and authorises EduVu Pty (Ltd) to:

contact, request, and obtain information at any time from any supplier, service, or credit provider (or potential credit provider) or registered credit bureau to assess the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer/debtor; and provide information about the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer/debtor to any registered credit bureau or to any supplier, service, or credit provider (or potential credit provider) seeking a trade reference regarding the consumer's/debtor's dealings with the supplier, service and/or credit provider.

Parent/Legal Guardian Signature: _____

Date: _____

NOTICE:

EduVu Pty (Ltd) is affiliated to TPN Credit Bureau, a registered credit bureau, all account payment profiles, patterns and behaviour is recorded monthly with the credit bureau for purposes as per the National Credit Act.

Invoices and statements with regards to fees including but not limited to school fees, aftercare fees, fundraisers, special days (where applicable) etc. will be emailed to the email address stipulated and are strictly due by the 3rd of each month. Payments should be made to the below bank account with your child's name & surname as reference. Any queries with regards to your account, may be directed to admin@EduVu.co.za.

Banking Details:

FNB Cheque Account - EduVu Pty (Ltd)

Account Number: 629 039 283 75

Branch Code: 250 655

Reference: Student Name and Surname

Media Consent Form

I/We _____ the parent/s or
guardian/s of _____ in Grade _____

acknowledge and understand that EduVu Remedial Academy may, from time to time, capture photographs of its learners. I am aware that, where such photographs are in the possession or under the control of EduVu Remedial Academy, they may be used for purposes of communication and promotion across various platforms. These may include, but are not limited to, the school's website, social media channels, printed materials such as brochures, flyers, banners, posters, as well as newspaper advertisements and editorial articles.

EduVu Remedial Academy is committed to ensuring that all images used are presented tastefully and respectfully, and that they reflect the school's values and standards of excellence.

I, the parent, agree to not repost or share any of the other students' photos on any social media and will only save, share my own children's photos.

I, the parent **consent/ do not consent** for my child's photos to be used and saved for any purpose.

Parent/Legal Guardian Signature: _____

Date: _____

Letter of Reference *(To be completed by current school)*

Name of Learner: _____

Date of Birth of Learner: _____

Present Grade of Learner: _____

Name of Present School: _____

No. of Years at Present School: _____

Academic Results *(Please fill in for present grade & most recent term results)*

| GRADE 1 - 3 | RATING 1 - 7 | GRADE 4 - 9 | PERCENTAGE |
|-------------|--------------|-------------|------------|
| English | | English | % |
| Mathematics | | Mathematics | % |
| Afrikaans | | Afrikaans | % |
| Life Skills | | | |